**MINUTES OF MEETING OF EAST CHINNOCK PARISH COUNCIL**

**HELD ON MONDAY 6TH JUNE 2022 IN THE VILLAGE HALL**

**Before the meeting commenced there was an opportunity for the public to speak:**

A parishioner asked if the PC were happy to have another seating bench at the Community field to replace the broken on that has recently been removed. The Chairman responded that additional seating is always useful.

**Present**

Mike Bussell (acting Chairman), Doug Reeve, John Cox, Debbie Taylor, Dave Tuck and Duncan Goodes

**In Attendance**

Nancy Chapman (Clerk) and 1 Member of the Public.

1. **APOLOGIES FOR ABSENCE**

Oliver Patrick (District/County Councillor) and Mike Hewitson (County Councillor).

1. **ELECTION OF CHAIRMAN**

Currently none of the Councillors have put themselves forward for Chairman. Cllr Bussell agreed to be acting Chairman for the meeting, but said he would be standing down from the Parish Council at the end of the meeting.

1. **PARISH COUNCIL VACANCIES**

There is currently one councillor vacancy.

1. **MINUTES OF THE MEETING HELD ON 9th MAY 2022 (Already Circulated)**

The minutes were approved as correct records of the meeting (Proposer: Cllr Taylor, Seconder: Cllr Reeves).

1. **DECLARATIONS OF INTEREST & DPI DISPENSATIONS**

None

1. **MATTERS OF REPORT ARISING FROM THE PREVIOUS MINUTES**
	1. The new bench has now been installed at the community field and chained to the ground for security.
	2. The Chairman reported that village Jubilee celebrations were well supported and a great success. The Parish Council would like to give their thanks and appreciation to the WI and the group of parishioners that organised these events.
	3. After several chasing emails, the bin adjacent to the bus stop has now been emptied by SSDC. The Clerk agreed to request that the bin located in the A30 layby (on the exit of the village) is emptied, as it is also overflowing.
2. **DISTRICT AND COUNTY COUNCILLOR`S REPORTS (BY INVITATION)**

 A combined report had been received from County Cllrs Patrick and Hewitson and has been circulated.

1. **PLANNING AND PLANNING APPLICATIONS**

There were no applications received after publication of the agenda.

1. **FINANCE**
	1. The Bank Reconciliation (y/e 31/03/22) was approved (Proposer: Cllr Taylor, Seconder: Cllr Cox).
	2. The Annual Internal Audit Report was presented and there were no comments.
	3. A resolution was passed to approve the Annual Governance Statement (Proposer: Cllr Taylor, Seconder: Cllr Cox).
	4. A resolution was passed to approve the Accounting Statements (Proposer: Cllr Taylor, Seconder: Cllr Cox).
	5. A resolution was passed to approve the following payments (Proposer: Cllr Taylor, Seconder: Cllr Cox):
		* Orchard Farm – Petrol for mower (no longer VAT registered) £83.48
		* Orchard Farm – Mower drive belt £73.33
		* Parish Notice Board Company £1161.00
		* M Bussell – reimbursement for park name sign £40.00
		* Greenslade Taylor Hunt -Community field annual rent £300.00
2. **COMMUNITY PARK**
	1. Mr Roy Early has provided an estimate for the installation of the new noticeboard of £150 (including labour and materials). It was agreed to accept this estimate (Proposer: Cllr Taylor, Seconder: Cllr Cox). The Clerk agreed to liaise with Mr Early regarding the expected delivery date for the sign, once known .
	2. The damaged bench has now been removed and will hopefully be replaced in the near future.
	3. Cllr Bussell has purchased a sign with the new park name and contact details on it.
	4. The Clerk agreed to check correspondence relating to new swing seats for the swings, with a view to placing the order.
3. **PARISH ISSUES**
	1. The Clerk’s laptop has been behaving erratically over the last couple of months! It is thought that this is probably due to sticking keyboard keys. Cllr Goodes has said he will take a look at this, to see if he can resolve this. If it still unresolved, the Clerk agreed to get a quote for repair.
4. **ENTERTAINMENTS COMMITTEE**
	1. A village quiz night is being held on Friday 1st July and a village music night on Saturday 30th July.
5. **PARISH RANGER SCHEME**
	1. The Ranger’s next visit is the 18th July (and following this it is the 3rd Monday of every other month). There are numerous tasks on the list that need addressing including the clearing of diverters and gullies.
6. **HIGHWAYS REPORT**
7. Cllr Reeve reported that Misterton Parish Council have decided to purchase their own SID rather than consider a joint purchase. Possible funding options therefore need to be investigated.
8. Cllr Reeve has made several requests to the farmer concerned, asking him to repair the damage to the verge at West Ways, caused by his tractors. If no repair is carried out, this damage will have to be reported to the national rivers authority for them to follow up.
9. Cllr Bussell has reported that the metal panels obstructing the pavement in College via SCC’s online system.
10. **RIGHTS OF WAY**

Cllr Bussell has cleared the nettles from an area of footpath towards Eastfield.

1. **ITEMS FOR NEXT MEETING**

Cllr Cox asked that the Parish Council consider nominating a representative for the FEOFFESS at the next meeting.

1. **DATE AND TIME OF NEXT MEETING & CLOSURE**

The meeting closed at 8.30pm. The next meeting of the Parish Council will be held on 4th July

 2022 at 7.30pm in at the Village Hall.

**After the meeting there was an opportunity for the public to speak:**

The entertainments committee have asked the PC if funds can be made available for them to cover the initial expenses for the village music night. It was agreed that the entertainments committee would submit an outline budget to the Clerk, so that this can be included on the agenda for approval at July’s meeting.

1. **STAFF MATTERS**

The public were excluded from the meeting so that staff matters could be discussed in private.