**MINUTES OF MEETING OF EAST CHINNOCK PARISH COUNCIL**

**HELD ON MONDAY 5TH SEPTEMBER 2022 IN THE VILLAGE HALL**

**Before the meeting commenced there was an opportunity for the public to speak:**

Mike Bussell has purchased a suitable fascia board to replace the deteriorating rocket seat at the Community Field. Cllr Goodes has ordered suitable fixings for this.

**Present**

Duncan Goodes (Chairman), John Cox (Vice chairman), Doug Reeve, Debbie Taylor, Dave Tuck.

**In Attendance**

Nancy Chapman (Clerk) and 2 Members of the Public.

1. **APOLOGIES FOR ABSENCE**

Oliver Patrick (District/County Councillor) and Mike Hewitson (County Councillor).

1. **ELECTION OF VICE CHAIRMAN**

This item was decided at July’s meeting and was therefore not required.

1. **PARISH COUNCIL VACANCIES**

There are currently two councillor vacancies. It was agreed this should be publicised in the Chinnock Chimes and website.

1. **MINUTES OF THE MEETING HELD ON 4th JULY2022 (Already Circulated)**

The minutes were approved as correct records of the meeting (Proposer: Cllr Goodes, Seconder: Cllr Taylor).

1. **DECLARATIONS OF INTEREST & DPI DISPENSATIONS**

None.

1. **MATTERS OF REPORT ARISING FROM THE PREVIOUS MINUTES**
	1. Cllr Goodes reported that the landowner of West Coker Fen has given his permission for the recent lone camper to remain there for a limited period of time.
	2. The new noticeboard has been installed at the Community Field. The ownership of the area of land in front of the field entrance was discussed in order to determine if the Parish Council had any rights to ask people not to park there. The Clerk agreed to make some enquiries to see if ownership could be identified. It was agreed the Clerk would send a photo and a notice to the Chinnock Chimes to publicise the new noticeboard. Cllr Goodes and Cllr Cox were given keys to the locked section of the noticeboard and the Clerk agreed to keep a master key. Cllr Goodes said he would supply drawing pins for the board. Cllr Taylor agreed to organize the removal of the old noticeboard with the help of Cllr Tuck.
	3. The Clerk reported that a new keyboard for her laptop will cost in the region of £40. A resolution was passed to approve this expenditure (Proposer: Cllr Cox, Seconder: Cllr Taylor).
2. **DISTRICT AND COUNTY COUNCILLOR`S REPORTS (BY INVITATION)**

 Cllr Patrick’s and Cllr Hewitson’s combined report was previously circulated.

1. **PLANNING AND PLANNING APPLICATIONS**

There was one application received after publication of the agenda:

i) App No: 22/01024/FUL Erection of a steel storage shed for storage of field maintenance equipment (partially retrospective). Location: Land At Netherhay Fordhay East Chinnock. There were no objections (Proposer: Cllr Taylor, Seconder: Cllr Cox).

1. **FINANCE**
	1. A resolution was passed to approve the following payments (Proposer: Cllr Reeves, Seconder: Cllr Taylor):
		* The Somerset Association of Local Councils Limited – Cllr Goodes training course £15.00
		* SSDC Ranger scheme 18/07/22 (£160.06+VAT£32.01) £192.07
		* Hampshire County Council – Registratn of lease of Glebe Land (£310+VAT£62.00) £372.00
		* The Parish Notice Board Company – 50% remaining payment for noticeboard £1161.00
		* Stuart Saunders – Meat for Music Night £162.80
		* DWP (Access to work grant overpayment) £420.00
		* Roy Early – installation of notice board. £164.00
		* Mike Busselll – reimbursement for fascia board for play equipment repair £77.46

b) A resolution was passed to add Cllr Taylor and Cllr Goodes to the Parish Council Bank account list of approved signatories (Proposer: Cllr Cox, Seconder: Cllr Reeves). The Clerk gave them the necessary Lloyds bank forms required.

1. **COMMUNITY PARK**
	1. Cllr Taylor has arranged a meeting with an employee at Brimsmore garden centre to discuss potential plants for the planters. Unfortunately the herb planter is not working as hoped as people keep removing the entire plants instead of taking cuttings!
	2. The Calloo Birds Nest Swing that the PC had selected previously has increased in price by £749. The Clerk has obtained other quotes from suppliers. A resolution was passed to select the Kompan 1.2 birds Nest Swing at £2778 (supply & delivery) plus £1160 (installation) = £3938 (Proposer: Cllr Cox, Seconder: Cllr Taylor).
	3. A resolution was passed to approve the purchase and installation of the Action Play & Leisure Helicopter swinger at a cost of £1081 plus £450 (installation) = £1531 (Proposer: Cllr Reeves, Seconder: Cllr Taylor)..
	4. The quote from Star Rubber Ltd for resurfacing the Rocket and Swing areas has increased by £289 to £4891. Unfortunately due to the concrete subbase under these areas, resurfacing with grass-loc would be a more expensive option. Star Rubber have said they intend to install the tigermulch on top of the existing matting. It was agreed the Clerk would contact Star Rubber for further information regarding the installation method and guarantee, and also ask if they have any local installations that the PC can view prior to making a decision.

A resolution was passed to approve the purchase of 5 log steppers at £2100 (including installation and surfacing) (Proposer: Cllr Cox, Seconder: Cllr Taylor).

* 1. The ride-on mower is no longer working and the parts required to repair it are no longer available. In addition, from next year, the current storage location will not be available and the list of mowing volunteers is dwindling. The grass is currently being cut by a parishioner who is using his own mower. It was agreed the clerk would contact the parishioner to thank them for stepping in and ask if they would like to invoice for their time. The Clerk has obtained quotes for contracting out the grass maintenance. The quotes were discussed and a resolution was passed to accept the cheapest quote at £60 per cut (to include strimming) (Proposer: Cllr Cox, Seconder: Cllr Taylor). Cllr Cox agreed to speak with the volunteer parishioner to ask if they are able to continue cutting the grass for the remainder of this growing season (September/October).
1. **PARISH ISSUES**
	1. Cllr Goodes has met with a church warden of St Mary’s PCC to discuss actions in the event of the death of a national senior figure. The PC already have a protocol in place for this. A resolution was passed to approve the Clerk purchasing a suitable ‘book of condolence’ at a cost of £32.95 (inc VAT) (Proposer: Cllr Taylor, Seconder: Cllr Tuck).
	2. The Clerk reported that regular emptying of the bin adjacent to the bus stop and the bin on the A30 layby appears to have improved as neither are currently overflowing. The Clerk requested that councilors should contact her if the bins are overflowing again.
2. **ENTERTAINMENTS COMMITTEE**
	1. Cllr Tuck reported that the village music night was very successful and made a profit of £1100. The Clerk requested that a basic summary of income and expenditure (including invoices) is submitted for audit purposes. The Clerk agreed to write a letter of thanks to West Country Cars, who kindly sponsored the purchase of the reusable plastic cups.
	2. The Entertainments committee are considering holding another village quiz night in order to raise funds for the purchase of a SID.
	3. The Entertainments committee require £1800 in order to purchase fireworks and supplies for the bonfire night event. It was agreed that the approval for this payment would be on the October agenda. The profit for the music night should be kept separate from this in order to keep accounting records simple. The Clerk requested that an outline budget is submitted to support this payment. Cllr Tuck reported that they are still trying to recruit a treasurer to help with the finance records.
3. **PARISH RANGER SCHEME**

a) The Clerk has contacted SSDC for a list of tasks completed by the Ranger and no response has been received. Cllr Cox reported that, as far as he could tell, the only tasks completed from the list of tasks sent, was the clearing of the diverters above the Sleeper Cleeves track and above the silt trap at the top of Orchardleigh. The PC are concerned at the lack of communication and the lack of tasks being carried completed and questioned whether they are getting value-for-money with the Ranger service. It was agreed the Clerk should contact SSDC with details of their concerns. The Ranger’s next visit is the 19th September. Cllr Cox agreed to send an updated list of tasks to SSDC.

1. **HIGHWAYS REPORT**
	1. Cllr Reeves will be attending the meeting re Chinnock Hollow on 8th September. He intends to make a request that when the road is reopened, restrictions regarding heavy vehicle use of the road are imposed.
	2. Cllr Reeves had no update on funding options for a SID at this time.
2. **RIGHTS OF WAY**

a) Mike Bussell reported that the majority of the ROW are clear, with the exception of the memorial field bridleway which has become overgrown due to limited access for hedge trimming equipment.

b) Mike Bussel has put together a couple of bench seats using the remains of the old plastic picnic bench. Several suggestions were received, for locating some new seating somewhere on the path behind the church, but the landowner has said this will make maintenance too difficult. It was therefore agreed the seats should be installed at the community field.

1. **ITEMS FOR NEXT MEETING**

a) Cllr Reeves reported that St Mary’s Church PCC had published a report giving details of the recent village survey they had carried out. They are looking for ideas for use of the old Church room and would like to discuss this with the PC. Cllr Reeves has suggested they attend the next PC meeting and it was agreed to add this to the agenda.

1. **DATE AND TIME OF NEXT MEETING & CLOSURE**

The meeting closed at 9.10pm. The next meeting of the Parish Council will be held on 3rd October 2022 at 7.30pm in at the Village Hall.